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Letter to Carol Billings regarding the SEAALL mailing list, October 3, 1986

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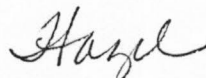
October 3, 1986

Ms. Carol Billings
Law Library of Louisiana
100 Supreme Court Bldg.
301 Loyola Ave.
New Orleans, LA 70112

Dear Carol:

I was speaking with Mike Chiorazzi this morning about the membership directory. During the course of our conversation, he mentioned that there had been a problem with the mailing labels of the Southeastern Law Librarian. Evidently Randall and his people eliminated the institution line on the labels. This has caused some problems when the issue is addressed only to the Law Library and the city. I have a call in to Tim to alert him to this problem, but it seems to me that we need to deal with this on an organizational level. Do we need mailing/membership lists to be maintained in three places? Presently the Secretary, the Membership Committee and the printer all have lists. Can we consolidate this responsibility in one place and have that group or individual provide mailing labels to whomever needs them? Perhaps the Membership Committee is the logical place as they will be keeping the directory up to date? These are just my musings on this matter. Do you have any thoughts? Perhaps we can talk about this next week.

Sincerely,



Hazel L. Johnson
Director of Information Services

HLJ/mm